



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. III  
City of San Fernando, Pampanga

March 25, 2024

**Notice to Proceed**

**Ms. BARBARA VINA C. CUNANAN**

Owner  
Basics JVTM General Merchandise  
St. Francis Village, Dolores  
City of San Fernando, Pampanga


Dear Ms. Cunanan,

The attached Purchase Order having been approved; notice is hereby given to **Basics JVTM General Merchandise** to proceed with the delivery of Various Office Supplies in the amount of Seventy-One Thousand Eight Hundred Seventy-Eight Pesos Only (₱71,878.00) effective March 26, 2024.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement/Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the COA Regional Office No. III, City of San Fernando, Pampanga.

Very truly yours,

  
**OMAR S. ROQUE**  
Regional Director

I acknowledge receipt of this Notice on 03/29/24  
**Basics JVTM General Merchandise**

Authorized Representative: Barbara Vina Cunanan