



## Bid Notice Abstract

### Request for Quotation (RFQ)

Reference Number 10481419  
 Procuring Entity COMMISSION ON AUDIT - REGION III  
 Title Procurement of Office Supplies  
 Area of Delivery Pampanga

|  |  |                              |                     |
|--|--|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 01172024   | <b>Status</b>                | Pending             |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations   | <b>Associated Components</b> | 1                   |
| <b>Procurement Mode:</b>                 | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods  | <b>Document Request List</b> | 0                   |
| <b>Category:</b>                         | Office Supplies and Devices  | <b>Date Published</b>        | 18/01/2024          |
| <b>Approved Budget for the Contract:</b> | PHP 120,620.00   | <b>Last Updated / Time</b>   | 17/01/2024 10:08 AM |
| <b>Delivery Period:</b>                  | 30 Day/s   | <b>Closing Date / Time</b>   | 23/01/2024 17:00 PM |
| <b>Client Agency:</b>                    |  |                              |                     |
| <b>Contact Person:</b>                   | Daisy Del Pilar David<br>Supply Officer<br>Government Center<br>Brgy. Maimpis, City of San Fernando, Pampanga<br>San Fernando City<br>Pampanga<br>Philippines 2000<br>63-43-4554273<br><br>daisypdavid0313@gmail.com |                              |                     |

#### Description

Item Description Quantity Unit  
 Alcohol 500ml 40 pcs  
 Insecticide 600ml 10 pcs  
 2ply toilet tissue pack of 12s 2 pack  
 2ply jumbo paper towel 10 pcs  
 Picture frame 8x10 2 pcs  
 Picture frame 10x12 2 pcs  
 Plastic Twine 2 roll  
 Post-it (Index Tabs A,B,C) - see attach picture 100 pack  
 Post-it (Sign here) 50 pack  
 Highlighter marker 25 pcs  
 Arch File Folder with Ring Binder 2" (Top Clip) 40 pcs  
 Calculator 16 digits 10 pcs  
 003 Ink Black 20 pcs  
 003 Ink Yellow 5 pcs  
 003 Ink Magenta 5 pcs  
 003 Ink Cyan 5 pcs  
 664 Ink Black 10 pcs  
 664 Ink Yellow 5 pcs

Sign Pen .5mm ball point- blue 20 pcs  
 Sign Pen .5mm ball point- red 20 pcs  
 Pencil 2 box  
 Double AA-Battery 40 pcs  
 Triple AAA-Battery 10 pcs  
 Staple Wire 6mm 50 box  
 Supervising Auditor Stamp - see attach template 2 pcs  
 Correction Tape 20 pcs  
 Whiteboard Marker 2 pcs  
 Glue 24 tube  
 Ink for Stamp Pad 5 pcs  
 Stamp Pad 3 pcs  
 Tape Transparent 2" 10 roll

**Line Items**

| Item No. | Product/Service Name           | Description                    | Quantity | UOM | Budget (PHP) |
|----------|--------------------------------|--------------------------------|----------|-----|--------------|
| 1        | Procurement of Office Supplies | Procurement of Office Supplies | 1        | Lot | 120,620.00   |

**Created by** Daisy Del Pilar David  
**Date Created** 17/01/2024

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