



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. III  
City of San Fernando, Pampanga

January 30, 2024

**Notice to Proceed**

**Ms. LORAIN A. MALUBAG**

Owner  
Lambert Trading  
Quezon Street, Marcos District,  
Talavera, Nueva Ecija

Dear Ms. Malubag,

The attached Purchase Order having been approved; notice is hereby given to **Lambert Trading** to proceed with the delivery of Various Office Supplies in the amount of One Hundred Eighteen Thousand Seven Hundred Seventy-Three Pesos Only (P118,773.00) effective January 31, 2024.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement/Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the COA Regional Office No. III, City of San Fernando, Pampanga.

Very truly yours,

  
**OMAR S. ROQUE**  
Regional Director

I acknowledge receipt of this Notice on JANUARY 31, 2024  
**Lambert Trading**

Authorized Representative: LORAIN AGUSTIN MALUBAG