



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. III
City of San Fernando, Pampanga

February 7, 2024

Notice to Proceed

Ms. Sharmaine T. Gardoña

Government Sales Representative
Plantation Sports Inc.
KB Holdings Bldg., #2 Davila St., La Paz,
Makati City, Manila

Dear Ms. Gardoña,

The attached Purchase Order having been approved; notice is hereby given to **Plantation Sports Inc.** to proceed with the delivery of 3 units 4 Drawer Filing Cabinet Lateral in the amount of Thirty Seven Thousand Six Hundred Eight Pesos Only (P37,608.00) effective February 13, 2024.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement/Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the COA Regional Office No. III, City of San Fernando, Pampanga.

Very truly yours,


OMAR S. ROQUE
Regional Director

I acknowledge receipt of this Notice on February 8, 2024
Plantation Sports Inc.

Authorized Representative: Sharmaine T. Gardoña