



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. III  
City of San Fernando, Pampanga

January 22, 2024

**Notice to Proceed**

**MEXICO PRINTING CO., INC.**  
**Jose Abad Santos Parian,**  
**Mexico, Pampanga**

Dear Mexico Printing Co. Inc.,

The attached Purchase Order having been approved, notice is hereby given to **Mexico Printing Co., Inc.** to proceed with the production of 3000 pieces Notepads in the amount of Sixty Thousand Pesos (P 60,000.00) effective January 22, 2024.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement/Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the COA Regional Office No. III, City of San Fernando, Pampanga.

Very truly yours,

**OMAR S. ROQUE**  
Regional Director

I acknowledge receipt of this Notice on

JANUARY 22, 2024

**Mexico Printing Co., Inc.**

Authorized Representative: