



Republic of the Philippines
COMMISSION ON AUDIT

Regional Office No. III
Government Center, City of San Fernando, Pampanga
Tel/Fax No. (045)455-4273 /RD: (045)455-4266/ARD: (045)455-4267
Email Address: coaregion3@yahoo.com, coa.reg3@coa.gov.ph

REGIONAL CLEARANCE

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------|--------------------------------------|-----------|
| I | PURPOSE | | | |
| <p style="text-align: right;">_____ Date of Filing</p> <p>TO: COA Regional Office No. III</p> <p>I hereby request clearance from money, property and work-related accountabilities for:</p> <p>Purpose: <input type="checkbox"/> Transfer <input type="checkbox"/> Resignation <input type="checkbox"/> Other Mode of Separation</p> <p> <input type="checkbox"/> Retirement <input type="checkbox"/> Leave <input type="checkbox"/> Please Specify: _____</p> <p>Date of Effectivity: _____</p> | | | | |
| Office of Assignment: _____ | | _____ | | |
| Position/SG/Step: _____ | | Name and Signature of Employee | | |
| I | CLEARANCE FROM WORK-RELATED ACCOUNTABILITIES | | | |
| We hereby certify that this employee is <input type="checkbox"/> cleared/not cleared <input type="checkbox"/> of work-related accountabilities from this Unit/Office/Dept. | | | | |
| _____ Immediate Supervisor | | | _____ SA/RSA/DC | |
| II | CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES | | | |
| Name of Unit/Office/Department | Cleared | Not Cleared | Name of Clearing Officer/Official | Signature |
| 1. Administrative Services | | | | |
| a. Supply and Property Procurement and Management Services | | | | |
| b. Human Resource Welfare & Assistance/Leave | | | | |
| c. COA COCER III | | | | |
| 2. Library | | | | |
| a. Legal Office Library | | | | |
| b. Library Services | | | | |
| 3. Finance and Assets Management | | | | |
| a. Financial Services, Accounting | | | | |
| b. Transaction, Processing & Billing Services/Cashier | | | | |
| III | CERTIFICATION OF NO PENDING ADMINISTRATIVE CASE: | | | |
| Legal Services | | | | |
| <input type="checkbox"/> with pending administrative case <input type="checkbox"/> with ongoing investigation (no formal charge) | | | | |
| IV | CERTIFICATION: | | | |
| I hereby certify that this employee is cleared of work-related, money and property accountabilities from this agency, This certification includes no pending administrative case from this agency. | | | | |
| _____ Signature over Printed Name of Agency Head | | | | |